

Cascade High School
801 E. Casino Road
Everett, WA 98203
(425) 385-6000



Sep 3, 2015

Parent Name
1234 123rd ST SE
Everett, WA 98201

Dear parent or guardian of Student:

This letter is to inform you that your child is eligible to receive high school credit for specific courses completed in middle school, per Everett Public School's Board Procedure 2410.

The following middle school courses are currently available for high school credit:

1. Algebra
2. Geometry
3. Coordinated Science
4. English 1, beginning with the Class of 2019
5. Washington State History*, beginning with the Class of 2019

* All students who pass Washington State History (WSH) in middle school earn a "MET" status on their high school transcript. This is an automatic process that takes place when students enter high school. To earn high school credit for taking WSH in middle school, please follow the directions included in this letter describing how middle school courses can be added to the high school transcript.

Hope is eligible to receive high school credit for the following middle school courses:

Middle School Course Code	Middle School Course Name	Middle School Term	Grade
HIS755	WA State History	S1	A

If you would like your child to receive high school credit for some or all of the middle school courses listed above, please complete the form included with this letter by 1) initialing next to each course to be added to the high school transcript, 2) signing the form, and 3) returning the form to your child's school registrar.

Once middle school courses are added to the high school transcript, they cannot be removed and will be included in your child's high school GPA calculation. You may request eligible middle school courses to be added to the high school transcript any time up through high school graduation.

If you have questions, please contact your school's registrar or counseling office.

Sincerely,

A handwritten signature in black ink, appearing to read 'C. Adams', written in a cursive style.

Principal

**Middle School Courses for High School Credit Form
Everett Public Schools**

Student, Student ID # XXXXXX

Sep 3, 2015

I would like my child, Student, to receive high school credit for some or all of the following middle school courses listed below. I have initialed next to each course to be added to the high school transcript. I understand that my child's middle school grades cannot be removed and will be included in my child's high school GPA calculation, once the middle school courses are added to the high school transcript.

I have initialed the box(es) below to indicate each of the middle school course(s) to be added to Student's high school transcript:

Parent/Guardian Initials	Middle School Course Code	Middle School Course Name	Term	Grade
	HIS755	WA State History	S1	A

By signing below, I am indicating that my child should have the course(s) and grade(s) of the courses marked with my initials above added to my child's permanent high school transcript.

Please return this form to the school's registrar.

Parent/Guardian Signature

Date